



**OUR LADY OF THE LAKES PARISH & SCHOOLS
BOOSTER CLUB**
(revised March, 2010)

ADDENDUM 1

I. REGISTRATION FEE GUIDELINES

Purpose:

Registration fees account for a significant portion of the financial support the Booster Club contributes to the OLL athletic programs. It also provides a predictable amount of revenue that enables us to make long term commitments to our student athletes.

Requirement:

A registration fee will be collected for each student athlete per athletic year (August through June) prior to the commencement of the student athlete's first respective sport season according to the following chart:

<i>Athlete</i>	<i>Fee</i>	<i>Family Maximum</i>
CYO	\$175.00	\$500.00
High School	\$275.00	\$500.00

This fee will be cashed by the Athletic Department two (2) weeks following the beginning of each athletic season for all athletes. In the event that the sport conducts tryouts, only athletes who have made their respective teams will have their registration checks cashed.

No student athlete will be turned away for financial reasons. If this registration fee presents a hardship for a family they are encouraged to contact the Booster Club President, the School Athletic Director or School Principal. In such situations, the registration fee may be waived in consideration for working additional Family Involvement Hours (see below).

In situations of financial hardship, a check for the registration fee will be collected and refunded following the completion of the families commitment made in consideration of the registration fee. The additional commitment will equal an additional twenty (20) hours.

Exemptions: The following Athletic and Booster Club positions with student athletes are entitled to an exemption from registration fees.

- Coaches (see Exemption Chart)
- President
- Secretary
- Treasurer
- Gate Director
- Concession Director
- Concession Chairpersons
- Communication Director
- Fund Raising Director,
- Sports Registration Director

Note: A registration check will be collected from those who intend to hold an exempt position. Following the completion of their commitment, the registration check will be returned.

II. FAMILY INVOLVEMENT (BOOSTER) HOUR GUIDELINES

Purpose: To ensure that all Booster sponsored fundraising activities have the necessary resources available to make each event as profitable as possible. This will be accomplished by involving the family members of each student athlete.

Requirements: In addition to the registration fee (see above), the family of each student athlete is required to volunteer twenty (20) hours of time, talent or treasure in support of Booster Club fundraising activities. A \$200.00 check will be collected from each family for each athletic year (August through June) which will be refunded following the completion of the twenty (20) hour requirement.

Family Member Definition: An immediate or extended family member or relative of the athlete who is sixteen (16) years or older. The volunteer's age will be governed by the event in question. A family member may also be a family friend as long as notification is provided within a reasonable amount of time prior to or following the event in question. Reasonable amount of time will be defined by the circumstances surrounding the event / request and determined ultimately by Booster Registration Chairperson. Typically, seven (7) days is determined to be reasonable.

Guidelines:

- Hours will be earned on a one-for-one basis. Unless an exception is provided by the Booster Fundraising Director, each family should expect to earn one hour for each hour donated. All hours must be reported and certified by the applicable Director or Chairperson.
- Paid Coaches with student athletes will be expected to work the twenty (20) hour parent involvement requirement.
- Team Managers with student athletes will be considered exempt from working the required Family Involvement Hours and will have their \$200.00 check returned to them following the satisfactory completion of their commitment. Each sport team is entitled to one (1) such exemption unless otherwise indicated by the respective Athletic Director.
- Families will receive credit for hours earned during the athletic year. The Sports Registration / Booster Hour Director (Director) will maintain a record of hours earned for families of each student athlete. These hours will be provided to the Director by the respective Chairperson following each event or some other method acceptable to the Director.
- The Director will provide the Athletic Directors with a roster of student athletes that have registered for each sport. This roster will be provided to the respective Team Manager to review and compare with their roster of actual student athletes. The Team Manager will advise the Director of any discrepancies and assist with the collection of registration fees where applicable.

For additional information, please do not hesitate to contact us at: ollboosters@ollonline.edu.